



HOST STADIUM STANDARDS FOR RUGBY LEAGUE WORLD CUP 2013

	PREAMBLE	
	<p>This document provides a check list of specific requirements in order to meet the RFL Host Stadium Standards criteria. It does not cover all aspects of a build and in particular it is vital that the principles set out in the DCMS publication "Guide to Safety at Sports Grounds" (Green Guide) are followed as well as other sports industry best practice guides. Throughout the document a 10% tolerance can be applied to figures with the exception of the pitch dimensions. The document does not attempt to be prescriptive and the RFL recognises that there are various solutions to deliver these standards. Where a stadium does not meet the exact specifications of this Facility Standard, stadiums should identify to what extent they meet the standard and what action could be taken to meet the standard. This information should be provided on the Stadium Requirements Checklist.</p>	
1	GENERAL STADIUM CONDITIONS	
	<p>Stadia should appear well maintained and in good condition and fitting to stage World Cup matches. Each stadium must have available the appropriate documentation to support the facilities.</p>	
1.1	OVERALL STADIUM STRUCTURE & MAINTENANCE	
	<p>The stadium must meet the principles set out in the DCMS publication "Guide to Safety at Sports Grounds" (Green Guide).</p>	
	<p>The stadium footprint must be properly enclosed so that the public can be excluded.</p>	
	<p>External perimeter fences should be of sound construction, secure on all sides and sufficient to deter would be intruders. The minimum height should be 2.2m and the design should not allow spectators to congregate outside the ground with a view of the pitch.</p>	
	<p>No temporary structures are allowed (including stands or portacabins) without RFL permission in which case their use must be temporary and be part of a planned development which will improve the stadium long term.</p>	

	There must be stands or terraces on all four sides of the stadium which are available for use when demand requires.	
	Stadia should be designed with as few obstructed views as possible.	
	The stadium must be well maintained & tidy throughout in particular:	
	– No weeds on any paved or grassed areas	
	– All grass areas should be mown	
	– No potholes or uneven surfaces	
	– All areas of the stadium and surrounding footprint should be well maintained and in good decorative order	
	– All equipment should be stored in containers or rooms out of public reach	
	– No rubbish or debris within the footprint including rubble or stones	
	– All relevant surfaces should be painted with no blistering or flaking	
	– All rooms should be clean, well decorated and well presented	
1.2	CERTIFICATION/DOCUMENTATION	
	The following should be available for inspection if required:	
	– Designated ground under Safety of Sports Ground Act or equivalent overseas	
	– Current Safety Certificate – a copy of the current safety certificate must be produced annually	
	– Secure tenure – documentation to show secure tenure of at least 5 years should be in place	
	– DDA Audit (carried out by qualified consultant) showing the full report, action points and action taken	
	– Fire Risk Assessment	
	– Service record for PA system, CCTV, turnstile monitoring & floodlights	
	– Lux certificate for floodlights measured on a standard grid showing horizontal lux & uniformity	
	– Site map showing stands, boundaries, positions of facilities	
	– Plan of pitch drainage system and details of capacity in mm/hr	
	– Plans of toilets showing capacities	
1.3	ENVIRONMENTAL CONSIDERATIONS	
	New builds should be designed with environmental considerations in mind in particular there should be evidence that the following have been considered and environmentally friendly options adopted where feasible:	
	– Power & Heating	
	– Waste disposal	
	– Water use & pollution	
	– Light pollution	
	– Transport solutions	

1.4	ACCESSIBLE FACILITIES	
	Stadia should meet the requirements of the Disability Discrimination Act 1995 across all facilities not just seats.	
	New builds should be fully DDA compliant throughout and for existing grounds a DDA audit must have been carried out and reasonable adjustments made as identified in the audit. (See relevant sections for details on capacity etc)	
	Care should be given to ensure that entrances and exits for disabled spectators are consistent with crowd flow patterns.	
	Facilities for visually impaired spectators should meet the following:	
	– Audio commentary system must be available for spectators (for new builds there must be a system which allows the listener to sit in all areas of the ground)	
	– Seats in easily accessible areas with room for guide dogs to lie down (generally in the front rows of blocks)	
1.5	VEHICLE ACCESS & PARKING	
	There should be the following access & parking:	
	– Emergency vehicle access must be in accordance with Green Guide including access routes and reserved parking for police, ambulance and fire services within the ground.	
	– Ambulance access to the pitch and dressing room doors	
	– On site secure parking for the team coaches, match officials, team officials which enables them to gain access to the dressing rooms or boardroom without passing through a public area	
	– OB units parking (see media)	
	– Accessible parking bays sufficient for the minimum number of wheelchair spaces. Bays to be of additional width and located with level, smooth access to the relevant areas of the ground including drop down kerbs where necessary	
	– Parking spaces for the media in particular photographers	
	– Hospitality guests (recommended)	
	– General public (recommended)	
2	STADIUM CAPACITIES, SEATS ETC	
2.1	OVERALL GROUND CAPACITY	
	A minimum capacity of 10,000	
2.2	CAPACITY UNDER COVER	
	A minimum capacity of 10,000	
	Wheelchair spaces should be under cover and not under the drip line.	

2.3	SEATS	
	Seats should meet the following:	
	– Specifications of the Green Guide as to construction, gangways and sightlines	
	– Clean and in good repair	
	– Tip up design with seats and backs, plastic, modern design or well maintained, freshly painted wood	
	– Blocks, rows & seats clearly signed & numbered throughout the stadium to allow reserved seating when required	
2.4	WHEELCHAIR SPACES	
	Wheelchairs spaces should be provided in a ratio of 1:250 of overall capacity with a minimum of 48 spaces and meet the following:	
	– At least 900mm wide (preferably 1400mm) & 1,400mm deep to allow PAs to sit adjacent	
	– Situated so as to allow manoeuvring into position without moving other wheelchairs	
	– Under cover, situated to allow their occupants the best possible sightlines without significant obstructions	
	– Separate accessible point of entry to the ground with a gate no less than 1.2 metres wide with a level approach	
	– Have access to refreshment facilities	
2.5	DIRECTORS BOX	
	The Directors Box should:	
	– Contain at least 40 seats	
	– Be under cover & cordoned off from public areas by a physical barrier	
	– Be in a prime position, raised above the ground and close to the half way line	
	– Have direct access to and from the Boardroom without passing through a public area	
	– Have seats which are at least 500mm wide, padded with arm rests	
	– Have an area in or adjacent to the box for guests using wheelchairs	
2.6	SPONSOR & COMMERCIAL SEATS	
	There should be at least 200 seats and preferably enough to support the entire corporate facilities and should be cordoned off from public areas, in a prime position and under cover. Ideally the seats should be wider than the main stadium provision with arm rests. There should be accessible seats and wheelchair spaces within the area.	
3	SPECTATOR FACILITIES	

	Spectator facilities should be commensurate with a first class sport and should satisfy the requirements that the modern family expects in its leisure occupations. There should be a range of refreshment options and toilet provision should be hygienic and available without substantial queues. The additional features which enhance spectators experience and enjoyment of the event should be present to a high standard.	
3.1	TOILETS	
	Toilets provision should be modern, clean, well lit and well serviced. Toilet provision should be calculated on the capacity of each stand or each section of a stand rather than overall stadium capacity. Each stand or section of a stand should have adequate toilet provision within 60m walk which should include female and male WCs and urinals.	
	Toilet capacity should be based on a 30/70 female/male ratio and 1 toilet per 50 females and per 75 males so for a 12,000 capacity stadium there should be 72 female and 112 male toilets (the capacity of a urinal block containing large troughs should be measured on the basis of 0.5 metre = 1 unit). Capacities at larger stadia should be at least in ratio to these.	
	Baby changing facilities must be available within the stadium with at least one unit per stand in a 12,000 capacity stadium and in ratio for larger stadia.	
	All toilets should:	
	– Be effectively screened from public areas & have roofs	
	– Should be clean and well maintained	
	– Ideally all blocks should have a one way system for entry/exit	
	– Urinal blocks should have metal or porcelain troughs fully plumbed to mains with hand basins	
	– Floors should be hygienic, hard-wearing, non-slip, impervious and washable	
	– Have toilet paper holders in WCs, dispensers for soap, hand towels (all fully stocked at all times)/driers and mirrors	
	– Hooks on the back of cubicle doors in WCs	
	Accessible toilets should meet the following:	
	– One accessible unisex WC per 12-15 disabled spectators	
	– Fitted with facilities for hand washing and drying and adequate space to accommodate a helper	
	– Radar key access with working alarm system	
	– Clearly signposted	
	– At least one accessible toilet in each area of the stadium which has wheelchair spaces	
	– Non slip flooring which can be kept dry in poor weather	
3.2	PUBLIC REFRESHMENT FACILITIES	
	There must be adequate refreshment facilities for spectators to buy hot and cold soft drinks and a variety of food and	

	snacks at the stadium.	
	Each area of the stadium should have its own facilities with all spectators having a refreshment facility within 60m and an overall provision of one outlet per 1,000 capacity, mobile match day units may augment the permanent facilities.	
3.3	PUBLIC BARS	
A.	There should be adequate bar facilities for spectators to buy alcoholic drinks around the stadium with a facility to buy alcoholic drinks in each stand except those designated as family stands.	
B.	There should be indoor or covered facilities for at least 1,000 spectators for a 12,000 capacity stadium increasing in ratio for higher capacities. Where the build includes concourse bars the capacity should be substantially higher.	
C.		
3.4	SPECTATOR FIRST AID & MEDICAL FACILITIES	
	There should be a First Aid room designated for spectators which must meet the specifications set out in the Green Guide (check list available) for size, fittings and facilities and meet the requirements of the local ambulance service NHS trust. The room must be separate from the medical room provided for players.	
D.		
3.5	SCOREBOARD	
	The scoreboard must be electronic and:	
	– Allow for team names and tries, goals, drop goals and totals to be displayed	
	– Allow for messages and/or adverts to be displayed	
3.6	PUBLIC ADDRESS SYSTEM	
	The PA system must meet the guidance and specifications set out in the Green Guide	
	It must also provide a good quality pre match entertainment experience and in match sound bites at appropriate decibel levels without distortion.	
3.7	FLOODLIGHTS	
	Floodlighting should be of 1,000 lux (average horizontal level) as measured by an approved company. Floodlights should:	
	– Achieve a uniformity of 0.7	
	– Be cleaned and bulbs replaced so as to maintain lux values	
	– All bulbs should conform to a colour temperature of 5,600 degrees Kelvin	

	– Regularly tested & records kept	
	– Have a back up power system to allow lights to continue at 600 lux in case of power failure	
3.8	PROGRAMME BOOTHS	
	A stadium should have well signed programme booths or sales points situated round the stadium.	
2.9	COUNT DOWN CLOCK	
	A stadium should a countdown clock in full view of spectators, with a power source.	
3.10	QUIET ROOM/PRAYER ROOM	
	Stadium design should include one room which is allocated as a quiet room or prayer room on match days which should be accessible from all areas of the stadium without passing through bar facilities or there should be more than one room available. If the room has windows it should have blinds, if no windows it should contain a compass. If decorated with paintings or photos these should not contain include images of people.	
4	SAFETY FACILITIES	
E.	The RFL is committed to ensuring that all spectators who attend World Cup games do so in a safe, family friendly environment and that the safety team has the physical structures and equipment to ensure this to the best of their ability. In this area it is particularly important that the standards outlined in the Green Guide are applied.	
4.1	SIGNAGE	
	Signs should meet the provisions of the Green Guide. In particular all stands should be clearly named and plans of the stadium should be situated in key places, signs must cover directional advice, safety information and spectator information such as toilets, refreshments & programme sales.	
F.	Ground regulations must be clearly displayed on all entrances to the stadium.	
G.		
4.2	CONTROL ROOM	
	The Control Room must be designed and equipped to the standards outlined in the Green Guide and the FLA “Sports Grounds and Stadia Guide No 2 – Control Rooms” ISBN 0954629329.	
	The Control Room should be situated so as to provide a view of as much of the ground as possible and in new builds	

	should be positioned to avoid glare from the sun. It must have easy but controlled access, be well insulated for sound, be secure and must be equipped so it can function as a self-contained emergency command post with internal and external communication links, power points and an easily accessible toilet unit.	
	The Control Room should also have the facility to link to and override the scoreboard and PA system, should house the display monitors for the turnstiles or have a system for monitoring turnstiles and should house the CCTV monitors.	
4.3	CCTV	
	There must be a CCTV system in place with sufficient cameras capable of taking high definition footage to cover all stands, concourses & entrances to the stadium and monitors housed in the Control Room.	
4.4	TURNSTILES/ENTRANCE POINTS/EXITS	
	The stadium must have sufficient turnstiles, entrance points and exits as set out in the Green Guide to ensure that access and egress from the facility can be managed in a safe environment.	
	Turnstiles must be capable of providing an accurate record of spectators entering the stadium preferably by electronic monitoring linked to the control room.	
5	PITCH, SURROUNDS & FACILITIES	
	The pitch and surrounds must be conducive to a fast free moving game of rugby league whilst providing a safe environment for players and officials and preventing contact between players and officials and spectators.	
5.1	PITCH	
	The pitch should:	
	– Comply with the standard dimensions for a rugby league pitch i.e. 100m from goal line to goal line and 68m from touch line to touch line with space for a 6m in goal area i.e. 112m from dead ball line to dead ball line and a 3m clearance from dead ball to any other hard or potentially dangerous structure or surface.	
	– Have a reasonable covering of grass although 10% artificial grass from approved manufacturers is acceptable.	
	– Have suitable soil base & adequate drainage including pipe or pipe and slit drainage	
	– Have an adequate irrigation facility either pop up or travelling including rain water collection and recycling.	
	– Not have slopes in any direction which exceed 1:80 from goal line to goal line and 1:40 from touch line to touch line	
	– Have a surface which allows for a fast free moving game & provides adequate grip for the players and officials?	
	– Is safe with no ruts, holes or uneven areas	
	– Is weed and pest free	

	NOTE: 3g or 4g pitches are not approved for World Cup matches	
5.2	PITCH PERIMETER	
	There must be a minimum distance of 3m (clearance) between the touchline or goal line and the perimeter barrier or any other hard or potentially dangerous structure or object including athletics provisions. Dispensation may be sought for clearances between 2m and 3m which may be granted provided sufficient padding is provided.	
	Peripheral tracks should not be constructed of a material which is harmful to players officials or stewards and should be free draining.	
5.3	PITCH PERIMETER BARRIER	
	The perimeter barrier must comply with the guidelines laid down in the Green Guide.	
	It must provide a demarcation to prevent spectators encroaching on the field of play and must also be designed so as to prevent children from accidentally entering the pitch i.e. it must form a solid barrier which is high enough to prevent spectators stepping over it and solid enough to prevent children slipping under it. The height should not exceed 1.1m.	
	Where this barrier has exits onto the pitch these should have gates or other physical barriers which should not be open on match days other than in emergencies.	
5.4	ADVERTISING BOARDS	
	There shall be at least 36 boards in the TV arc – i.e. the three non gantry sides of the pitch. Stadia should have the facility to install 900mm ad boards.	
H.		
5.5	BENCHES	
	Benches should:	
	– Accommodate 13 people seated	
	– Be under cover which should be Perspex or a similar transparent, safe, material	
	– Be designed to allow a clear view of the pitch which should not be obscured	
	– Be in a sterile area with a physical barrier to prevent the general public gaining access to the area or being able to touch or throw items at the occupants	
	– Ensure that spectators & players or officials cannot come into contact or conflict with each other.	
5.6	SAFE PASSAGE	

	Players and officials must be able to move between the dressing rooms, the pitch and the benches without passing through a public area	
	Where the public have access to the area immediately above and to the side of the tunnel then in order to create safe passage it is necessary to provide a pull out tunnel.	
	It is not acceptable for players to have to cross a public walkway across the front of the stand – this applies from the time that teams arrive on site until the teams leave – the area must be secure through the match not just when access is required	
5.7	EQUIPMENT & CHEMICAL STORES	
	There should be sufficient storage areas to enable ground staff to store their equipment safely to meet the requirements of all relevant Health & Safety regulations.	
6	PLAYER & OFFICIALS FACILITIES	
	Player and Officials facilities should be modern, clean and appropriate to the 21 st century athlete.	
6.1	DRESSING ROOMS	
	There must be a minimum of two senior dressing rooms which must be separate with fully integral facilities as follows:	
	– Secure, inaccessible to the public with “safe passage” to the pitch	
	– Door must be solid and capable of being secured	
	– Well ventilated	
	– Capable of being heated	
	– Well lit by water proof lighting fittings fixed directly to walls or ceilings	
	– Both home & away should measure at least 40 square metres (excluding shower area)	
	– Dressing-rooms must be in a good state of repair, well-decorated and regularly cleaned	
	– Each dressing-room should have integral to it at least one WC, two urinals and two hand wash basins	
	– Each dressing-room should have a minimum ten shower fittings, accessible only from the dressing-rooms and separated by a drying area	
	– Floors & walls must be lined by hygienic material which is long lasting, easy to maintain, easy to clean, hygienic, slip resistant when wet , impervious and from a sustainable source	
	– Floors must be dished or sloped to allow drainage from cleaning and should be coved where the floor meets a wall	
	– Each player should have a minimum of 600mm bench space	
	– Benching should be at least 450mm wide, preferably slatted to facilitate air circulation, with space underneath for storage of bags and cleaning – the benches must be made of a material which is hygienic and easily cleaned	

	– Each individual space must have either 2 hooks or robust spacious lockers separate from the benches	
	– Each room must have a well-maintained massage table which is made of a washable material	
	– There should be a grooming point with mirror and shelf	
	– Communal baths are not permitted and where present the plug must be removed.	
	– Painted concrete is not an acceptable floor surface.	
	– There should be bus access to within 20m of the players entrance and access from the coach to the door should be capable of protection with crowd control barriers	
	– Once in the players entrance players should be able to enter the dressing rooms and the player post-match facility without moving through a public area.	
6.2	SECONDARY CHANGING ROOMS	
	Secondary changing rooms are preferable and where present, standards should replicate the senior rooms with the exception of size which should be a minimum of 24m ² and showerheads where 6 is adequate.	
6.3	AUXILLIARY CHANGING	
	There should be additional changing facilities available to meet the needs of pre-match entertainment facilities including a large room which can be used for children taking part in events on the pitch, and smaller rooms for performers, mascots and cheerleaders/dancers.	
6.4	MEDICAL TREATMENT ROOM	
	The Medical Room must be situated so as to be convenient for use by both teams both before, during and after the match and should allow easy ambulance access. The room must not be used for any other purpose than as a medical room for players and match officials and there should be no public access. The room should be as follows:	
	– Minimum of 15m ²	
	– Door must be at least 1.2m wide to allow passage of a stretcher and bearers with space to allow a stretcher to manoeuvre into the room	
	– Floors & walls must be lined by hygienic material which is long lasting, easy to maintain, easy to clean, hygienic, slip resistant when wet , impervious and from a sustainable source	
	– Floors must be dished or sloped to allow drainage from cleaning and should be coved where the floor meets a wall	
	– Well lit, heated, ventilated with electricity and hot & cold running water	
	– 1 wash hand basin and/or sink unit and have either integral to it, or immediate access to a WC	
	– Clean and well-maintained, with adequate provision for disposal of waste, including clinical and “sharp” waste	
	– Examination couch and/or treatment table	

	– Contain at least one lockable glass cabinet for medicines & adequate storage facilities for other equipment	
6.5	MATCH OFFICIALS ROOM	
	The Match Officials Room must be 15m ² , must be secure, inaccessible to the public and allow for direct access to the pitch and must meet the following standard:	
	– The door must be solid and capable of being secured	
	– Must be well ventilated and must be capable of being heated to 20 degrees C	
	– Must be well lit to 150 lux by water proof lighting fittings fixed directly to walls or ceilings	
	– Changing space for a minimum of 6 officials with two pegs per official	
	– Minimum of 600mm bench space per official	
	– Communication link with the senior players dressing room via a bell or buzzer	
	– Three showerheads (with constant hot water), two WCs (or one WC & one urinal) and one hand basin	
	– Walls should be lined by a hygienic material which can easily be cleaned	
	– Floors should be non-slip, hard-wearing, impervious and washable, dished or sloped to allow drainage from cleaning etc	
	– Must be maintained in a good state of repair, well-decorated and regularly cleaned	
	– Have a grooming point with mirror and shelf	
	There should be secure parking for match officials in an area which means they can reach the dressing rooms and return to their car without passing through a public area.	
	Once in the stadium match officials should be able to enter the changing rooms and the post match facility without moving through a public area.	
6.6	DOPING CONTROL ROOM	
	New builds must have a dedicated doping control room which meets the requirements of UK Anti Doping and all stadia must have a room which is used for no other purpose on match day and has a toilet, wash basin, flat surface for administration and seating area. The Doping Control Room should:	
	– Be an integral part of the dressing room facilities	
	– Should contain a waiting area, administration area & adjoining sample collection area.	
	– Waiting area must be equipped with chairs, hangers, hooks, storage facilities & a bin	
	– Administration area must contain table, desk and chairs, hand wash basin with hot & cold running water, soap and towels	
	– Sample collection area must include at least one WC, together with sufficient space to accommodate both the Doping Control Officer and the player being tested	

	– Be well-lit, well-ventilated, have non-slip floors and walls of hygienic material which may be easily cleaned.	
6.7	COACHING VIEWING AREA	
	There must be a Coaching Viewing Area for each team which should comprise 4 seats high in the stand near the half way line which must not be in a public area. The Viewing Area should have easy access to the dressing room and pitch without going through a public area.	
6.8	TIMEKEEPER POSITION	
	A dedicated position must be provided for the Timekeepers which must not be in a public area. The position must have room for the Official timekeeper, a representative from each nation and a member of broadcast staff, a TV monitor plus time keeping and signalling equipment.	
	There should be a hooter which is adequate to allow it to be heard at the furthest point of the pitch with a full crowd in attendance – the hooter sound system must be directed at the pitch rather than the crowd.	
7	MEDIA FACILITIES	
7.1	PRESS BOX	
	The Press Box must be situated to give the best possible view of all parts of the field – preferably at the back of a stand as close as possible to the half-way line. It must have a minimum of 40 equipped desks (of which 10 may be in radio booths) with an overflow area of 20 seats which must be close by.	
	Each working area/seat to be:	
	– No narrower than 600mm	
	– Minimum clearway (i.e. distance from the rearmost projection of the work surface and the front of the seat) of 305mm	
	– Equipped with firmly fixed flat working surfaces no less than 450mm deep large enough for lap top and phone	
	– Open to the pitch or enclosed by non-reflective glass & adequately ventilated	
	– 1 or 2 power points per desk	
	The Press Box must:	
	– Have the infrastructure to support phone & appropriate ISDN points	
	– Overhead lighting should be provided of 200 lux which should be capable of being on for a minimum of one hour after the game	
	– Wi-Fi access with sufficient bandwidth	
	– At least one TV monitor	

7.2	RADIO BROADCASTERS	
	There should be a separate area adjacent or close to the Press Box for radio journalists with 10 seats	
	Radio booths should include two seats with a screen on the desk before the adjacent booth	
7.3	PRESS CONFERENCE AREA	
	There should be a Press Conference room close to the dressing rooms which is capable of being arranged with a top table and backdrop with theatre style seats for the media.	
7.4	MIXED ZONE	
	There should be a Mixed Zone situated just outside the dressing rooms in an area that players pass through when leaving the dressing room before reaching the player's lounge. The Mixed Zone should be covered and have no public access	
7.5	MEDIA WORKING AREA	
	There should be a room which can be used as a working press lounge with desks, chairs, power points, phone/modem/wi-fi points and catering facilities.	
7.6	PHOTOGRAPHERS AREA	
	There should be a covered area to distribute bibs, programmes etc and hot drinks close to the pitch so as to allow photographers to shelter from weather conditions.	
7.7	TV GANTRY & CAMERA POSITIONS	
	Permanent North facing TV gantry measuring a minimum 15 m by 4 m, of such nature, design and equipment as to meet local ground safety requirements and to allow cameras an unobstructed view of the complete playing area.	
	Stadiums should provide camera positions directly behind the goal posts at either end of the ground, of a minimum six metres in height and two metres square - either in the stands or on temporary gantries	
	Stadiums should provide access within their perimeter fences for fixed and mobile camera positions, fixed and mobile microphones and appropriate personnel, subject to these meeting ground safety requirements	
	There should be the facility to install mini-cams in the dressing rooms.	

7.8	STUDIO	
	A location for a temporary studio should be identified if a permanent studio is not available.	
7.9	OB UNIT PARKING	
	Each stadium must provide adequate parking for the World Cup Host Broadcast Partner(s) to park its OB units. This area should measure at least 40m by 40m and be situated on the same side of the building as the gantry	
	There must be a WiFi signal in the OB compound	
	There must be a water supply in OB compound (minimum cold water stand pipe)	
7.10	PITCH SIDE REPORTING POSITIONS	
	There must be adequate provision for a minimum of 3 pitch side reporters close to the dug out area	
7.11	SCREEN	
	There must be space for a Big Screen to be housed in the stadium and viewed by spectators.	
	Where a screen is integral to the stadium it should meet the specification required by the Host Broadcaster(s) from time to time.	
8	HOSPITALITY FACILITIES	
	Hospitality facilities must be clean, tidy, well decorated and maintained with furniture which is in good condition, of good quality and suitable for its function. Overall the facilities must be appropriate for the image of the World Cup.	
	New build facilities must be accessible to all and in pre DDA facilities a DDA audit should have been carried out and its recommendations implemented	
	All facilities should have an adequate provision of toilets including accessible toilets	
	All kitchen facilities should be maintained to catering industry hygiene standards	
8.1	BOARDROOM	
	There must be a boardroom/directors lounge with no public access which can be used to entertain VIP Guests with a capacity of at least 40.	
	The boardroom must have a direct link to the Directors box without passing through a public area	

8.2	PLAYERS/MATCH OFFICIALS LOUNGE	
	The Players/Match Officials lounge must have access from the dressing rooms without passing through a public area with the capacity to feed 60 seated. The room should not be used for any other purpose after the match.	
8.3	HOSPITALITY BOXES	
	Where boxes are present they should:	
	– Have direct access to seats outside the box with a barrier to prevent members of the general public gaining access.	
	– Have built in cupboards, fridge and work surface plus a TV.	
	– Access to a bar facility outside or be within easy distance from a bar to allow a waiting service	
8.4	HOSPITALITY LOUNGES	
	Lounges should have:	
	– Easy access to appropriate seating areas	
	– Integral bar facilities and full kitchen support	
	– Screens capable of showing TV or presentations and should be equipped with a PA system.	
8.5	RECEPTION	
	The hospitality facility should have a reception area to ensure that guests can be welcomed on arrival and directed to the appropriate rooms.	
8.6	HOSPITALITY TOILET PROVISION	
	Each Hospitality area should be served by a toilet areas which is close by and on the same level based on a ration of 70;30 male:female as follows:	
	– 2 urinals for up to 75 males with 1 urinal per 75 additional males with 1 hand basin in each facility that houses urinals	
	– 1 WC for up to 150 males with 1 hand basin in each facility that houses a wc	
	– 1 WC for up to 25 females with 1 additional WC for each additional 25 females with 1 hand basin per 2 WCs	
	– At least 1 accessible WC close by and on the same level	
	– All toilets shall have toilet roll dispensers, soap dispensers, hand driers or towel dispensers, mirrors, door hooks and where appropriate sanitary disposal units – all fully stocked where appropriate.	

8.7	HOSPITALITY KITCHEN PROVISION	
	There should be sufficient modern kitchen provision to ensure that hot meals can be provided for the majority of the hospitality facilities within the stadium.	

